

**BROOKFIELD BOARD OF FINANCE REGULAR MEETING AGENDA**  
**WEDNESDAY, FEBRUARY 12, 2014**  
**BROOKFIELD HIGH SCHOOL MEDIA CENTER**  
**7:00PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES**

JANUARY 8, 2014 BOARD OF FINANCE SPECIAL MEETING MINUTES  
JANUARY 16, 2014 BOARD OF FINANCE SPECIAL MEETING MINUTES

**COMMUNICATIONS AND CORRESPONDENCE**

Email correspondence was received from the following:

- + Jen Falci
- + Ralph Fernandez
- + John Garvey
- + Zachary Janowski
- + Howard Lasser
- + Richard Malek
- + Lou Menendez
- + Glenn Rooney

**REPORT OF THE FIRST SELECTMAN**

**REPORT OF THE FINANCE DIRECTOR**

**SUBCOMMITTEE REPORTS**

- a. Audit Committee
- b. RBAC Committee

**OLD BUSINESS**

- a. Discuss Comprehensive Annual Financial Report
- b. **Suggested Motion**: Accept the Comprehensive Annual Report for the Town of Brookfield for the year ended June 30, 2013.
- c. Discuss Internal Control and Compliance Report
- d. **Suggested Motion**: Accept the Internal Control and Compliance Report.
- e. Discuss Federal Single Audit Section
- f. **Suggested Motion**: Accept Federal Single Audit Section.
- g. Discuss State Single Audit Section

- h. Suggested Motion: Accept State Single Audit Section.**
- i. Discuss Communication of Internal Control Related Matters**

### **NEW BUSINESS**

- a. Discuss RFP for Audit Services for 2013-2014 fiscal year**
- b. Discuss RFP for Audit Services for further auditing and clarification of selected areas within the school budget fiscal year 2012-2013 at the recommendation of Mahoney Sable auditors.**
- c. Discuss Water Pollution Control Authority Financial Statement Package**
- d. Board of Education Special Appropriation Request**
- e. Suggested Motion: Move to consider and act upon a Resolution to approve a special appropriation in the amount of \$1,175,520 from the Town's Fund Balance to approve, ratify and appropriate for unapproved expenditures identified in the Town audit for the fiscal year ending June 30, 2013.**
- f. Board of Selectmen Special Appropriation Request**  
**Suggested Motion: To consider and act upon a Resolution to approve an appropriation in an amount not to exceed \$790,000 to fund the costs of streetscape improvements at Four Corners and authorize the issuance of bonds and temporary notes of the Town in an amount not to exceed \$250,000 to finance a portion of said appropriation, with the balance of \$540,000 to be paid from proceeds of a STEAP grant from the State.**

### **OTHER ITEMS TO COME BEFORE THE BOARD**

### **PUBLIC COMMENT**

### **EXECUTIVE SESSION**

Board to go into executive session over matters requiring full confidentiality per town charter and state statute.

### **ADJOURNMENT**